

# DEPOALI MIDDLE SCHOOL - INTERMEDIATE & ADVANCED BAND

## 2016-2017 HANDBOOK

Dear Band Parent(s)/Guardian(s) and Band Students,

I am looking forward to introducing band music to some of you while continuing the journey with others. This handbook explains the grading procedures for my class and gives information for several other aspects of the band program. **On a separate note, please make sure your contact information is up to date in Infinite Campus and that you set your message settings to allow teacher messages to go to your email as this is the way I send out group emails with updates/info (instructions for this can be found at the lower right hand side of the band website homepage-in red writing).** **Also, please complete and return the back of this packet.** Feel free to contact me with any questions or concerns.

Sincerely,



Daniel J. Barthel (Mr. B)  
852-6700 (Depoali MS Office)  
[dbarthel@washoeschools.net](mailto:dbarthel@washoeschools.net) (best way of contacting me)

Band Website: [www.depoaliband.weebly.com](http://www.depoaliband.weebly.com)

### Band Grading Procedures

*\*Band grades will be determined using the assessment areas below.*

#### **ASSESSMENTS** (33% of overall grade)

We will have several playing tests during the course of the year to check the progress of each student. You will always be given ample notification and will only be tested on concepts that have been covered in class. If you are practicing regularly, you will not have a problem with the playing tests. We will also have several written tests during the year.

#### **PRACTICE** (22% of overall grade)

Home practice is a critical element of playing an instrument. Students will complete weekly practice goals and then submit electronically (via the band website under the 'Practice Logs' tab). 30 completed goals are considered a 100% and students may complete up to 42 goals for extra credit. Students should set aside about 120 minutes/week for practice and are encouraged to divide this time up evenly throughout the week. (See sample practice log on the band webpage under 'Useful Band Documents' tab)



#### **PARTICIPATION** (30% of overall grade)

Your participation is graded according to your preparedness and active participation in class. You may receive up to 20 points per class session. To be considered prepared for band; you need to bring the following items to every band class:

- ✓ **Instrument: 10 points**
- ✓ **Book- Essential Elements: 3 points**
- ✓ **Planner: 1 point**
- ✓ **Instrument accessories (reeds, oil, etc.): 1 point**
- ✓ **Pencil: 1 point**

Participation points will also be subtracted if you are off task or disrupting the class.



#### **CONCERT ATTENDANCE** (15% of overall grade)

We will have several concerts during the year. **Your attendance at these events is mandatory and a major part of your grade.** If you must miss a concert, please submit a signed parent note with a valid excuse to your band teacher either: two weeks before the concert for pre-arranged absences or within one week after the concert for unexpected absences (*sickness, family emergencies, etc.*). An alternate assignment will be given for excused absences. If you can avoid scheduling elective surgeries/procedures before concerts (*especially dental*), please do! See the band calendar on the band webpage so you can ensure your attendance at all concerts this year.

#### **CITIZENSHIP** (Weekly grades will be given for Behavior and Work Ethic)

My rules for citizenship are really basic manners that I hope you have acquired before this class:

- ✓ **Be respectful to teacher and fellow classmates**
- ✓ **Do not talk or play out of turn**
- ✓ **Enter and leave classroom quietly and orderly**
- ✓ **Employ all the elements of STRIKE!! (our school positive behavior system)**

#### **DISCIPLINE PLAN**

I will follow the discipline plan that is described in your student planner.



## Intermediate & Advanced Band Supplies



Every student is responsible for providing the following supplies by **August 22<sup>nd</sup>, 2016**:

- 1) **Instrument** - Flute, Oboe\*, Bassoon\*, Clarinet, Bass Clarinet, Alto/Tenor/Baritone Sax, Trumpet, French Horn\*, Trombone, Tuba or Percussion\*  
(\* = by special permission only)
- 2) **Essential Elements 2000 - Book 1** (for Intermediate Band) or **Book 2** (for Advanced Band) **Different book from Depoali 6<sup>th</sup> Gr Band!**
- 3) **Portable Music Stand** with cover (for practice at home)
- 4) **Pencil** (keep a pencil in your instrument case, we will use them daily!)
- 5) **Pocket Folder** (I will give these out - used to hold book, theory worksheets, and additional sheet music)
- 6) **Accessories** for individual instrument:

<b>Flute</b> -Cleaning rod (normally included with instrument) -Swab for rod (any rectangular piece of cotton is fine) -Polishing cloth	<b>Double Reeds/Clarinet/Bass Clarinet/Saxophones</b> -Reeds: 1 box of 2.5 hardness Vandoren or 3 hardness Rico Royal -Cleaning Swab (Bass Cl & Bari Sax- swab included with rental) -Cork Grease -Neck Strap & polishing cloth (sax only)	<b>Trumpet/French Horn/ Baritone/Tuba</b> -Valve Oil (Rotor oil for horn) -Slide Grease -Polishing Cloth <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <b>Trombone</b>                      -Slide Cream/Oil                      -Water Spray Bottle                      -Polishing Cloth                 </div>	<b>Percussion</b> Must pay a fee of \$50. This includes instrument use, a percussion kit and one pair of drum sticks (and a music stand)
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### Band Uniform

We will wear our uniform at all concerts and events. The uniform includes:

- Your band polo shirt or t-shirt (*depending on the event*)
- Solid black pants (*dress pants preferred, but nice solid dark black jeans would be acceptable*)
- Solid black shoes, socks and belt (*belt not required if not needed*)



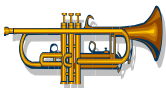
### Band Instrument Rental/Purchase Procedures 2016-2017

#### Rental/Purchase Options:

- **Rent-to-own from a local music store (or online).** Prices: \$30-45/month for flute, clarinet, trumpet and trombone. Saxes and larger instrument are around \$50-80/month. (*Some pricing can be found on the band website*)
- **Purchase from a local music store or online** (*do not recommend this option for beginners*). If you are going to purchase, Mr. Barthel is happy to give input about instrument quality and price, so you get a good deal.
- **Rent instrument from the school** for \$50 for the school year (*Limited inventory- reserved first for those on the Free & Reduced Lunch list per district policy OR those who play large or less common instruments including: oboe, bassoon, tenor/bari sax, French horn, trombone, baritone/euphonium, tuba.*)

#### Rental Procedures:

- **Music Stores:** Families review prices from different stores (*some store rental rates and info can be found on the Depoali Band website, info below*) and then go in to rent/buy.
- **School instruments:** Parents who are in need of a school instrument submit a School Rental Application (next page). The list of those in need is then given to our principal to check Free & Reduced Lunch eligibility. If the student qualifies and an instrument is available, Mr. Barthel will then send home a rental contract. Students will not receive school instruments unless Mr. Barthel has received contract and payment.
  - *If you aren't in financial need of a school instrument, but would like to use one if Mr. Barthel has any left over after those in need have checked theirs out, please complete the form below as well.*



### Depoali Intermediate & Advanced Bands - Required Events 16-17

*See band website for full calendar*

*Events listed below are required (excluding Spring Band Trips)*

Thursday 09/15/16	<b>Intermediate Band After School Rehearsal</b>	2-4pm	Band Room
Thursday 09/22/16	<b>Fall Concerts &amp; BBQ Fundraiser</b>	Evening ( <i>times on website</i> )	Depoali Gym
Friday 10/14/16	<b>Advanced Band plays @ Damonte Football</b>	3pm - 10pm	Damonte Band Room
Wednesday 12/07/16	<b>Advanced after school rehearsal</b>	1:15-3:30pm	Band Room
Friday 12/09/16	<b>Winter Concerts</b>	<b>Int/Jazz II - 6:30pm, Adv/Jazz I - 7:30pm</b>	Depoali Gym
Wednesday 02/22/17	<b>Band Zone Concert</b>	7:00pm (6:30pm arrival time)	Damonte Ranch Gym
Monday 03/06/17	<b>Advanced after school practice &amp; pizza!</b>	2-5:30pm	Cafeteria
Tuesday 03/07/17	<b>Intermediate after school practice &amp; pizza!</b>	2-5:30pm	Cafeteria
Wednesday 03/08/17	<b>WCSD Band Festival (we play for judges)</b>	TBA (most likely during school day)	Depoali Gym
Wed-Sat 5/10-13/17	<b>Advanced Band Disney Trip! (not required)</b>	5/10 @ 1pm - 5/13 @ 9:30am	Meet at Depoali
Thursday 05/18/17	<b>Intermediate after school rehearsal</b>	2-4pm	Cafeteria
Saturday 05/20/17	<b>Intermediate Band Six Flags Trip (not required)</b>	4:30am - 11:30pm	Meet at Depoali
Wednesday 05/24/17	<b>Advanced after school rehearsal</b>	1:15-3:30pm	Band Room
Thursday 05/25/17	<b>Spring Concerts</b>	<b>Int/Jazz II - 6:30pm, Adv/Jazz I - 7:30pm</b>	Depoali Gym

# ONLINE STUDENT INFORMATION MANAGEMENT SYSTEM - CHARMS

The Depoali Music Department uses a web-based program called Charms to track financial records, events and several other items. You will be able to view any financial transactions with the music department (fees paid or owed). Our music websites are the primary location for music information. Please log in and make sure to enter any email addresses you would like used for communication for the year. The band web address is: [www.depoaliband.weebly.com](http://www.depoaliband.weebly.com)

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## How to access parent/student information in

# CHARMS

- Log on to [www.charmsoffice.com](http://www.charmsoffice.com), hover over the “ENTER” link at upper right and then click the “PARENT/STUDENT/MEMBERS” drop down link.
- Enter our School Code: *DepoaliMusic*
- This will bring up a page that prompts you to enter the ‘Student Area Password’. The password for the student area is your child’s **STUDENT ID NUMBER**.
- You should now be in your student account. You may now create your own, unique password by clicking on the “keyhole” (***Change Password***) button. You should also enter your email address by clicking the ‘Update Info’ button (a blue person). Please do not add any other information at this time.
- Feel free to browse the other apps in your account as we may be using several of these throughout the school year.
- Get the Charms App for your smartphone! Go to your App Store, search ‘Charms’ and select the Charms App for Parent/Student (free download).

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## Depoali Middle School Music Department School Instrument Rental Application (*Optional*)

>**Only complete if school instrument is needed. This does not guarantee that you will receive an instrument.** This lets Mr. Barthel know that you would like an instrument from the school. Please understand that the school has limited instruments available. Large or less common instruments are available to rent from the school. These include: oboe, bassoon, tenor/bari sax, French horn, trombone, baritone/euphonium, and tuba.

>**Those needing a school instrument should detach & return forms by Friday, August 12<sup>th</sup>**

Student Name: \_\_\_\_\_

Instrument: \_\_\_\_\_

Band Class Period: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Parent email: \_\_\_\_\_

### ***Please check one:***

\_\_\_\_\_ I need to rent an instrument from the school for \$50. I understand that high-demand instruments will go to those on the Free & Reduced Lunch list first and there may not be enough instruments to cover all requests. **Please return this page by Friday, August 12<sup>th</sup> to be considered.**

\_\_\_\_\_ Please contact me if school instruments are available after those on the Free & Reduced Lunch list have been taken care of.

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# Intermediate/Advanced Band Fee Payment, Shirt Order and Supply Order Form

(Please detach this portion and return with payment by Friday 8/19/16)

Student Name \_\_\_\_\_ Instrument \_\_\_\_\_ Band Period \_\_\_\_\_

**Required fees/supplies for all students:**

- \$20 Band Fees (Helps to cover transportation fees, festival fees, sheet music and much more!)..... \$20
- \$15 Polo Shirt (required for all 7<sup>th</sup>/8<sup>th</sup> graders- for those in 8<sup>th</sup> grade, it is the same one as last year)..... \$15
- \$5 T-Shirt (If you still have one from last year, you do not need to order a new one)..... \$5

**If you would like to purchase any of your supplies through the school, please indicate this below:**

- \_\_\_\_\_ **Reeds:** Oboe- \$9 (1 reed) Clarinet- \$20 (10 reeds) Bass Clarinet- \$27 (10 reeds)
- \_\_\_\_\_ Alto Sax- \$26 (10 reeds) Tenor Sax- \$27 (10 reeds) Bari Sax- \$35 (10 reeds)
- \_\_\_\_\_ **Swabs:** Flute- \$3, Clarinet- \$4, Alto Sax- \$5, Tenor Sax- \$10
- \_\_\_\_\_ **Cork/Slide Grease** ..... \$2
- \_\_\_\_\_ **Valve oil** ..... \$3
- \_\_\_\_\_ **Trombone supply pack** (includes: slide cream, oil, and spray bottle)..... \$7
- \_\_\_\_\_ **Polishing Cloth** ..... \$5
- \_\_\_\_\_ **Band Book** (The book is different from the one we used in class last year)..... \$8
- \_\_\_\_\_ **Jazz Fee** (Required for anyone in Jazz Band Advisory)..... \$10
- \_\_\_\_\_ **Jazz Book** (For anyone in Jazz Band Advisory, you may use your book from last year-same book)..... \$10
- \_\_\_\_\_ **Music Stand** (Folding portable stand)..... \$12

\$ \_\_\_\_\_ **TOTAL AMOUNT OWED**

\*There will be separate fees for the **Intermediate Band trip** to Six Flags on 5/20/2017 and the **Advanced Band Disneyland trip** on 5/10-5/13, 2017. Look for separate info about these trips.  
 \*Other fees may arise throughout the year such as costs for fieldtrips or other extra activities. Prior notice will be given for any activities that require extra fees and most of these are optional. Please contact Mr. B for information about payment plans.  
 \*Fundraising: You may pay for your fees (excluding supplies) gradually through our fundraisers. See the band webpage to see how they work!

\$ \_\_\_\_\_ **Payment Included** (due Friday 8/19/16):

\_\_\_ Cash      \_\_\_ Check (Check # \_\_\_\_\_) \*To: Depoali Middle School Band.

\_\_\_ I would like to pay part of the fees gradually through band fundraisers (This excludes any supplies ordered – all supplies ordered must be paid in full. Band fees may be made in payments and/or through fundraisers with the total balance due by Winter Break. Students may not sign up for the Band Spring Trip or extra events until fees are paid in full.)

**Please indicate shirt size:**

(All are adult sizes)

- \_\_\_ Extra Small      \_\_\_ Large
- \_\_\_ Small              \_\_\_ XL
- \_\_\_ Medium            \_\_\_ XXL

**Sign up for the band text message reminder service.** It doesn't come through as a group text and will be used sparingly!

To join start a text message to this number: 81010 and enter the following codes in the message body depending on the group(s) you want to join. Please join all of the groups that apply. (If you joined last year, you'll need to join again)

For **Intermediate**, enter: @kdmsint      for **Advanced**, enter: @kdmsadv      for **Jazz**, enter: @kdmsjazz

## Depoali MS Intermediate/Advanced Band



# Class Contract

Due by Friday, August 19<sup>th</sup>



We have read the welcome letter, grading procedures; discipline policy and supply list and agree to abide by the policies set forth in the band handbook. We understand the commitment necessary to participate in band and will provide the instrument and other supplies by Monday, August 22<sup>nd</sup>. Also, the parent/guardian listed below hereby gives consent and approval for the student named below to participate in all trips and functions of the Depoali middle School Band Program for the 2016-2017 school year.

Student Name (Printed)

Circle Class: 1<sup>st</sup>/3<sup>rd</sup>/4<sup>th</sup>/7<sup>th</sup>

Student Signature

Date

Parent/Guardian Name (Printed)

Parent/Guardian Signature

Date